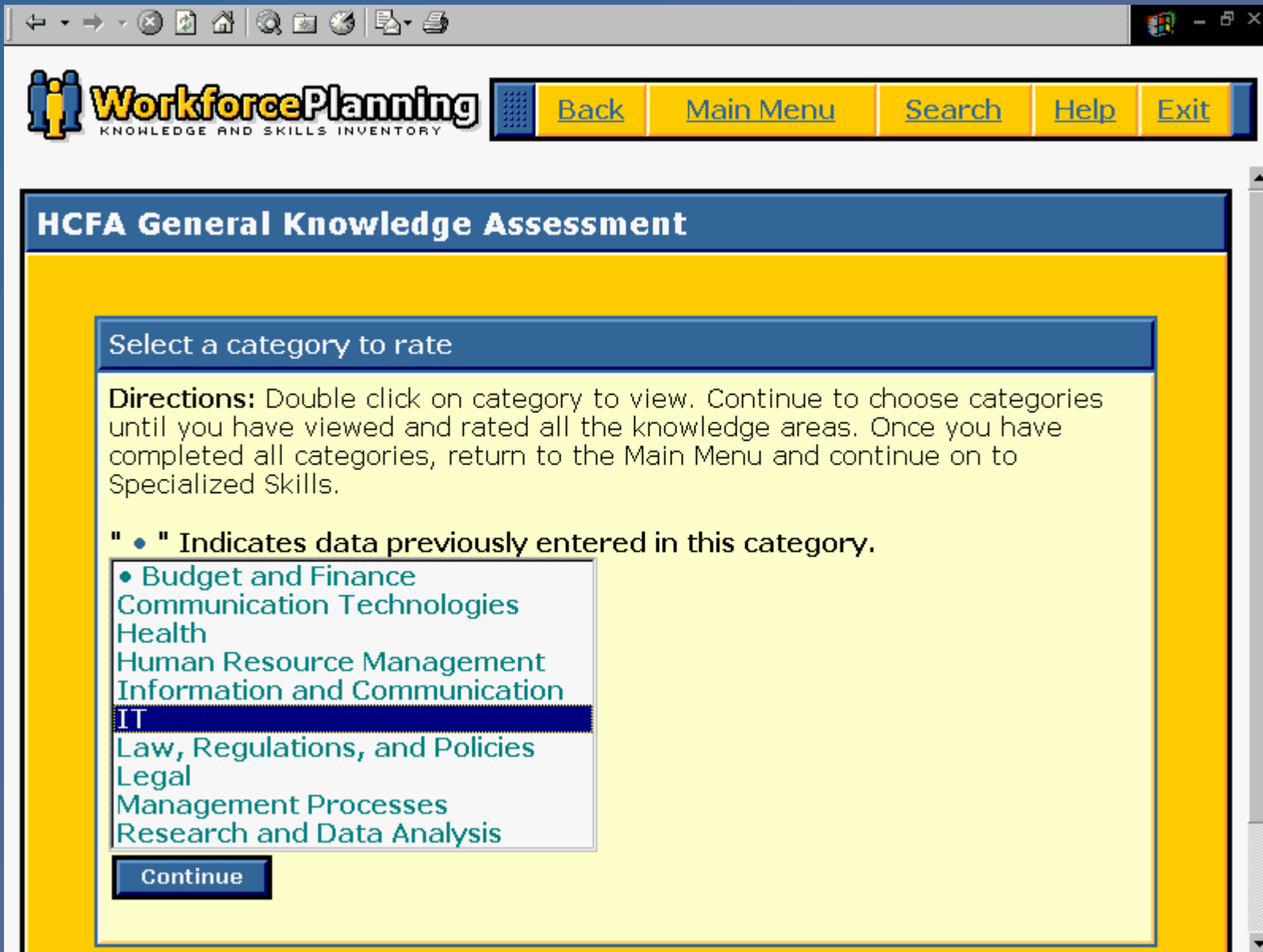


C² developed and hosted a secure Website to collect data from hundreds of CMS job performers. C²'s Web-based questionnaire collected data in all relevant knowledge categories.



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HCFA General Knowledge Assessment

Select a category to rate

Directions: Double click on category to view. Continue to choose categories until you have viewed and rated all the knowledge areas. Once you have completed all categories, return to the Main Menu and continue on to Specialized Skills.

" • " Indicates data previously entered in this category.

- Budget and Finance
- Communication Technologies
- Health
- Human Resource Management
- Information and Communication
- IT**
- Law, Regulations, and Policies
- Legal
- Management Processes
- Research and Data Analysis

Continue

C² worked with CMS SMEs to develop clear rating standards for obtaining valid and reliable results.

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Directions: Please rate **all** the knowledge areas on this page. Choose 'X' to indicate no experience with this knowledge or not required for the job. Use the same rating scale to rate each knowledge.

Ratings Scale for HCFA General Knowledge Assessment	
X = None:	Not applicable or no knowledge required.
1 = Novice:	Limited understanding of the facts and principles and their interrelationships.
2 = Minimally Knowledgeable:	Basic understanding of the facts and principles and their interrelationships.
3 = Knowledgeable:	General working knowledge of the facts and principles and their interrelationships; in-depth understanding of a few aspects; can guide others in limited aspects of the knowledge.
4 = Highly Knowledgeable:	Broad understanding of the facts and principles and their interrelationships; in-depth understanding of many aspects; can guide others in aspects of the knowledge.
5 = Expert:	In depth and broad understanding of all aspects of the facts and principles and their interrelationships; recognized as an authority.

HCFA General Knowledge Assessment: IT (4 items)																
Windows NT (1 of 4)					Current Level					Required for Position						
					X	1	2	3	4	5	X	1	2	3	4	5
					<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
DOS (2 of 4)					Current Level					Required for Position						
					X	1	2	3	4	5	X	1	2	3	4	5

C² collected and analyzed data from hundreds of CMS job performers.

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5 = Expert: An in-depth and broad understanding of all aspects of the facts and principles and their interrelationships; recognized as an authority.

HCFA General Knowledge Assessment: IT (4 items)

Windows NT (1 of 4)	Current Level	Required for Position
	X 1 2 3 4 5	X 1 2 3 4 5
	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
DOS (2 of 4)	Current Level	Required for Position
	X 1 2 3 4 5	X 1 2 3 4 5
	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
HCFA IT architecture (3 of 4)	Current Level	Required for Position
	X 1 2 3 4 5	X 1 2 3 4 5
	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>
HCFA IT investment process (4 of 4)	Current Level	Required for Position
	X 1 2 3 4 5	X 1 2 3 4 5
	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>	<input checked="" type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>

Submit Reset

Health Care Financing Administration | Workforce Planning: Knowledge and Skills Inventory